

## **DEPARTMENT OF MEDICAL ASSISTANCE SERVICES EMPLOYMENT OPPORTUNITY**

This Agency is charged with ensuring proper MEDICAID services to qualified recipients. Please visit our website and the Commonwealth of Virginia's website referenced below for additional information and qualifications.

### **PACE LEAD PROGRAM SPECIALIST**

Role Title: Health Care Compliance Specialist II

Position # 00119

Pay Band 5 Level I – Hiring Range: \$40,959 – \$62,000

**Closing Date: March 11, 2013**

Long Term Care Division. This RN position provides leadership, management, clinical and administrative expertise in the development of the Program of All-Inclusive Care for the Elderly (PACE) in the Commonwealth offering comprehensive, integrated acute and long term services and supports for individuals over age 55. The incumbent will serve as a clinical expert and liaison for Virginia PACE programs, conduct and lead on-site technical, educational and Quality Management Reviews as well as work as a liaison for the Centers for Medicare and Medicaid services. Candidates must have detailed knowledge of PACE, comprehensive knowledge of health and social service systems, federal/ state health care and social service regulations, as well as medical terminology. Requires demonstrated ability to successfully lead and manage projects. Requires demonstrated ability to oversee complex processes and provide accurate and timely analysis for enhancements. Requires the ability to research and identify changes in programs and policy as well as interpret state and federal regulations. Demonstrated ability to communicate effectively both verbally and in writing with all levels of professional staff internal and external to the organization, as well as maintain flexibility as priorities change. Must have demonstrated ability to develop and conduct training. Incumbent must be proficient using computer systems, data management and analytical skills. RN required; Prefer Bachelor's degree with coursework in public, business or health administration, nursing, and/or the equivalent combination of education and experience. **THIS POSITION REQUIRES FREQUENT TRAVEL**

#### **ONLINE STATE APPLICATION REQUIRED**

Resumes will not substitute for state applications. DMAS will only accept online applications submitted through the Recruitment Management System (RMS) by 5:00 p.m. on the closing dates referenced above.

**FAXED, E-MAILED, OR PAPER APPLICATIONS WILL NOT BE ACCEPTED**

Receptionist: 804-786-5408, TDD 800-343-0634

#### **Web Sites for Vacancy Listings**

RMS: <http://jobs.agencies.virginia.gov/applicants/Central?search=602>

DMAS: [http://www.dmas.virginia.gov/ab-position\\_vacancies.htm](http://www.dmas.virginia.gov/ab-position_vacancies.htm)

**Applicants requiring assistance or needing accommodation to apply for openings should contact the DMAS receptionist for additional information.**

**EEO/AA/ADA**